

## If you think a data breach may have occurred – reach out to us.

Investigating and responding to a data breach is a stressful situation in any organisation. When a data breach occurs, you will need to carry out an assessment to determine if the breach is reportable to either:

- the Information Commissioner's Office (ICO); and/or
- the data subject(s) themselves.

Having an experienced advisor on hand will ensure you are able to make an assessment quickly and effectively and, where necessary, take clear, informed, and decisive action in response to the potential data breach. The speed and effectiveness of your response will determine how costly the breach might be.

Failing to respond adequately to a breach could result in:

- reputational damage to your organisation; and, if the breach was required to be reported to the ICO
- a fine of up to £8,700,000.

## **HOW WE CAN HELP**

Our team at RWK Goodman have extensive experience in assisting organisations with carrying out an initial assessment of data breaches. We will ask the key questions and help you carry out the assessment to determine what steps need to be taken and when.

As part of this assessment, we will advise as to whether the breach is likely to cause a risk to people's rights and freedoms and therefore should be reported to the ICO.

We can offer a fixed fee of £650 plus VAT to consider the breach, your reporting obligations and help you undertake the initial assessment.

## THE CLOCK IS ALWAYS TICKING

Any notifiable data breach must be reported to the ICO without undue delay and no later than 72 hours after becoming aware of it.

Following our initial assessment, if a breach needs to be reported to the ICO, we can use our expertise to assist you with the reporting process. We can offer a further fixed fee of £650 plus VAT to prepare the report and send it to the ICO on your behalf.

## **GET IN TOUCH**

A data breach is a case of when not if, our team is on hand to help when needed.

Call: 0800 923 2076 Email: <u>GDPR.enquiries@rwkgoodman.com</u>